

Connecticut State Capitol Police

210 Capitol Avenue
LOB, Room 1300
Hartford, CT 06106-1591
Phone (860) 240-0240 Fax (860) 240-0247

Request for a Flag to be Flown Over the State Capitol

Requests for flags that you wish to be flown over the State Capitol should be made at least one week in advance of the time the flag is to be flown. The flag should be dropped off in Room 1300 in the LOB at the time the request is submitted.

The flag's dimensions must be 5'x9' or approximate size and have grommets for securing the lanyard.

The flag must be in good condition and may be picked up in Room 1300 the day after it is lowered. We do not store flags without prior arrangements.

Request made by _____ of _____

Phone number: _____ Date of request: _____

Flag to be flown: _____

Description of flag: _____

Instructions for flying flag: _____

Reason to be flown: _____

Date to be raised: _____ Date to be lowered: _____

Primary date: _____ (Your flag may be replaced periodically during extended flying times to honor other requests.)

State Capitol Police Use Only:

Request received by: _____ Date Received: _____

Approved: _____ Denied: _____

Supervisor's signature: _____ Date of approval/denial: _____

Reason for denial: _____
